

# Badger Region Volleyball Association

## Board of Directors Attendance & Participation Policy

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The Badger Region Volleyball Association has developed the following policy for all voting and advisory board members (referred to as board members). Staff member expectations are covered in the Badger Region Employee Handbook:

### 1. Board Meeting Attendance

Board meetings, as forums, are essential to policy-making and managing of the organization. It is expected that all board members attend every board meeting held during their term of office, in person if possible. Geographic challenges and travel constraints are recognized, therefore board members may attend electronically if necessary. Emergencies can exempt attendance only if excused by the president/commissioner, and the board empowers the president/commissioner to determine what constitutes an emergency. If a debate ensues, the matter will be brought to the voting board members for a majority vote.

To remain in good standing, a board member must attend 75% of meetings per elected year, including the budget approval meeting in early fall. In-person attendance at the budget approval meeting is mandatory, absent an emergency, as noted above. If a board members misses one quarter or more of the planned meeting agenda, that board member is considered absent. Board members not in good standing may be removed from the board and are not eligible for re-election.

### 2. Active Participation

Badger Region board members are expected to exercise the duties and responsibilities of their position(s) with integrity, respect and care. This includes:

- Being prepared to discuss the issues and business on the agenda, including having read all background material provided beforehand.
- Cooperating with and respecting opinions of fellow Badger Region board members, staff and guests, and leaving personal prejudices out of all board meetings and subsequent actions involving decisions made by the Region.
- Putting the interests of the organization above personal or personal business interests.
- Refraining from disclosing confidential information about the organization or its members, including financial information.
- Representing the organization in a positive and supportive manner at all times and in all places, including but not limited to Badger Region meetings and events.
- Showing respect and courteous conduct in all board and committee meetings.
- Observing established lines of communication and directing requests for information or assistance to the executive director. This includes but is not limited to any request from an outside source for media or other interviews or feedback sessions.